

# Mutual Aid Agreement for Evacuation/Re-unification Sites

## Emergency Evacuation Agreement

*(Insert Child Care Center Name) and (Insert Location/Entity Name)*

At any given time, a situation can occur that requires the need for an off campus emergency evacuation of a facility. For this reason, the *(Insert Location/Entity Name)* has decided to enter into this Emergency Evacuation agreement to provide assistance to the *(Insert Child Care Center Name)*.

1. The *(Insert Location/Entity Name)* ("Owner") will permit students and employees of the School District to access *(Insert Location Address)* ("Premises"), for the purpose of and use as a temporary shelter during a determined emergency ("Emergency").
2. In the event of an Emergency:
  - a. Child Care Center employees will supervise students while on the Premises.
  - b. When possible, the Child Care Center will notify the Owner before any students are brought onto the Premises.
  - c. The Owner authorizes the Child Care Center to access a key to the Premises, available at *(Insert Location of Key)* at the time of the Emergency.
3. In consideration of the Child Care Center's use of the Premises for an Emergency, the Child Care Center agrees to hold the owner harmless for any injuries or property damage arising out of such use.

By the signing of this agreement by the representatives of each respective agency, they agree to the above stipulations; however, the representative of either agency may revoke this agreement at any time.

\_\_\_\_\_  
Name Date  
*(Insert Child Care Center Name)*– Director/Administrator

\_\_\_\_\_  
Name Date  
*(Insert Location/Entity Name)*