

Mutual Aid Agreement between Child Care Providers

Mutual Aid Agreement between Child Care Centers (Insert Child Care Center Name) and (Insert Child Care Center Name)

At any given time, a situation can occur that requires the need to share resources in an emergency. Because of situational or manpower restrictions, the Child Care Center may need assistance from or provide assistance to another Child Care Center. For these reasons, (Insert Child Care Center Name) and (Insert Child Care Center Name) have decided to enter into a mutual aid agreement to assist each other.

The (Insert Child Care Center Name) and (Insert Child Care Center Name) agree to the following:

- Either Child Care Center may request assistance from the other Child Care Center during any emergency, perceived dangerous situation or disaster where immediate additional manpower or expertise is needed.
- The mutual aid request should be made calling the other Child Care Center's Director/Administrator.
- Responding personnel shall be under the direction of the Director/Administrator or designee from the requesting Child Care Center. During the course of duty, if the responding person believes that the orders from the requesting Child Care Center's Director/Administrator or designee is immoral, unlawful or a violation of policy, he/she is not to comply with the order and shall notify his/her supervisor as soon as practical.
- Personnel responding to a request for assistance are considered to be acting within the scope of their employment and have the same authority as employees of the requesting Child Care Center.
- In the event of an injury to an employee during the course of duty while outside his/her Child Care Center, he/she will be covered by their respective Child Care Center for insurance and worker's compensation purposes. In the event of an injury to a student, damage of property, etc., liability will be determined on a case by case basis on which Child Care Center is responsible.
- An employee responding to a mutual aid request will respond and then return to their Child Care Center as soon a need for their presence no longer exists. If the situation dictates the employee remain out of his/her Child Care Center for a substantial amount of time, the requesting Child Care Center will make arrangements to relieve the mutual aided employee.
- The following request may also be agreed upon by the Child Care centers entering into this mutual aid agreement:

By the signing of this agreement by the Director/Administrator of each respective Child Care Center, they agree to the above stipulations; however, the Director/Administrator of either Child Care Center may revoke this agreement at any time.

Name Date
(Insert Child Care Center Name) – Director/Administrator

Name Date
(Insert Child Care Center Name) – Director/Administrator